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| --- | --- | --- | --- | --- | --- | --- |
| Employee Name: | jayakumari |  |  |  |  |  |
| Employee ID: | 50 |
| Department/Team: | 110 |
| Week Starting (Date): | 01-06-2025 |
|  |  |
| Date | Project Code | Client Name | Task Type (Dev/QA/Support/etc.) | Hours Spent | Status (Done/In Progress) | Remarks |
| 02-06-2025 | 108003042504 |  |  |  |  | holiday |
| 03-06-2025 |  | Unitop,sites research ,Cleaning sites research,changes | changes |  | done |  |
| 04-06-2025 |  | The design q | site |  | done |  |
| 05-06-2025 |  | Meet and changes of the design q |  |  | done |  |
| 06-06-2025 |  | Office saheli |  |  | inprogress |  |
| 07-06-2025 |  | Office saheli |  |  | inprogress |  |
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Weekly Summary

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| --- | --- | --- | --- | --- |
| Total Hours Worked | Billable Hours | Non-Billable Hours | Leaves Taken | Overtime Hours |
|  |  |  |  |  |
|  |  |  |  |  |